**通報シート**

**Whistleblowing Report Form**

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| --- | --- |
| 通報日  Date |  |
| 通報者  Reporter Name |  |
| 被通報者  Suspect Name |  |
| 通報対象事実  Complaint |  |
| 連絡先  Reporter's Contact Information |  |

※通報する場合は，通報事案の事実に関する客観的で合理的な根拠に基づき，誠実に通報し，誹謗中傷，私利私欲等の不正な意図又は私憤，敵意等の個人的な感情によって通報してはなりません。

When filing a complaint, you must do so in good faith, based on objective and reasonable grounds concerning the facts. You must not file a complaint with an improper intention such as slander, self-interest, or personal feelings such as personal grudge and hostility.

※分かる範囲内で記入してください。全ての欄を埋める必要はありません。また，できるだけ具体的に記入してください。

Please provide the information as much as you know. You do not need to fill in all the items. Also, please provide as specific information as possible.